

R.O.C.No.3163/2024/RG-B2



CIRCULAR

Sub: Courts and Judges – Subordinate Courts and Tribunals – Adherence of timings for interval for lunch – Instructions issued.

Ref: High Court's Circular in R.O.C.No.2333/1992/C3, dated 23.03.1992.

All the Judicial Officers of Tamil Nadu State Judicial Service and Puducherry Judicial Service are required to adhere to the timings for interval for lunch issued in High Court's Circular cited (copy enclosed) and they are advised to have the lunch within lunch timings either at Chambers or at residence.

The receipt of this Circular is required to be acknowledged at once.

**HIGH COURT OF MADRAS
CHENNAI,
DATED: 03.07.2024.**


REGISTRAR GENERAL

To

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| <ol style="list-style-type: none">1. The Principal Judge, City Civil Court, Chennai2. All the Principal District Judges / District Judges.3. The Chief Judge, Court of Small Causes, Chennai.4. The Chief Judge, Puducherry5. The Member Secretary, Tamil Nadu State Legal Services Authority, Chennai.6. The Director, Tamil Nadu State Judicial Academy, Chennai.7. The Administrator General and Official Trustee of Tamil Nadu, Chennai8. The Chairman, Tamil Nadu Sales Tax Appellate Tribunal, Chennai.9. The Chief Metropolitan Magistrate, Egmore, Chennai.10. All the Chief Judicial Magistrates.11. The Chairman, Tamil Nadu State Transport Appellate Tribunal, Chennai.12. The Chairman, Tamil Nadu Waqf Tribunal, Chennai.13. The Presiding Officer, Industrial Tribunal, Chennai. | <p>With a request to communicate the circular to all Judicial Officers functioning in their District.</p> |
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Copy to

1. The Registrar (Administration), High Court of Madras, Chennai.
2. The Registrar (Judicial), High Court of Madras, Chennai.
3. The Registrar (Vigilance), High Court of Madras, Chennai.
4. The Additional Registrar (Inspection), High Court of Madras, Chennai.
5. The Additional Registrar-I (Vigilance), High Court of Madras, Chennai.
6. The Registrar-cum-Special Officer (Liaisoning), High Court of Madras, Chennai.
7. The Registrar (Management), High Court of Madras, Chennai.
8. The Registrar (District Judiciary), High Court of Madras, Chennai.
9. The Director, Tamil Nadu Mediation and Conciliation Centre, High Court of Madras, Chennai.
10. The Registrar-cum-Private Secretary to the Hon'ble The Chief Justice, High Court of Madras, Chennai.
11. The Registrar (IT-cum-Statistics), High Court of Madras, Chennai.
12. The Registrar (Recruitment), High Court of Madras, Chennai.
13. The Chief Editor, Tamil Law Journal, High Court of Madras, Chennai.
14. The Additional Registrar (Recruitment), High Court of Madras, Chennai.
15. The Registrar (Inspection), High Court of Madras, Chennai.
16. The Registrar (Special Cell), High Court of Madras, Chennai.
17. The Official Assignee, High Court of Madras, Chennai.
18. The Additional Registrar General, Madurai Bench of Madras High Court, Madurai.
19. The Registrar (Judicial), Madurai Bench of Madras High Court, Madurai.
20. The Registrar (Admn.), Madurai Bench of Madras High Court, Madurai.
21. The Additional Registrar-II (Vigilance), Madurai Bench of Madras High Court, Madurai.
22. The Additional Registrar (IT & Statistics), Madurai Bench of Madras High Court, Madurai.
23. The Secretary, High Court Legal Services Committee, Chennai.
24. The Secretary, Tamil Nadu Judicial Officers Association, Chennai.
25. The Master, High Court of Madras, Chennai.
26. The Deputy Official Assignee, High Court of Madras, Chennai.
27. The Section Officer, "B" Section, Madurai Bench of Madras High Court, Madurai.
28. The Section Officer, "F" Section / "C" Section, High Court of Madras, Chennai.
29. The Section Officer / Record Keeper, A.D. Records, High Court of Madras, Chennai.

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R.O.C.No.2333/92/C.3.

C I R C U L A R

Sub: OFFICE PROCEDURE - Office and Court Hours
for the Subordinate Courts and Tribunals -
Change in the timings - Notified.

In pursuance of the G.O.Ms.No.85 P & A.R.(Ser.A)
Department, dated 11-03-1992, the High Court directs that
on and from Wednesday, the 1st April, 1992, all the
Offices of Subordinate Civil Courts, Criminal Courts,
Tribunals, Labour Courts and Family Court in the State
of Tamil Nadu, and the Administrator-General and Official
Trustee, Madras will work from 10.00 a.m. to 5.45 p.m.
with an interval of half-an-hour for lunch from 1.30 p.m.
to 2.00 p.m.

The hours of sittings for the Tribunals and
Subordinate Courts mentioned supra will be from
10.30 a.m. to 5.30 p.m. with an interval for lunch
from 1.15 p.m. to 2.00 p.m.

Necessary amendments to the Civil Rules of
Practice and Circular Orders, and the Criminal Rules
of Practice and Circular Orders will be issued by the
High Court in due course.

HIGH COURT, MADRAS

Dated: 23-03-1992.

Sd/- K.SAMPATH KUMARAN

REGISTRAR.

/True copy/
/forwarded by order/-

Administrative Officer (Accounts)
24/3/92