



CIRCULAR

Sub : Public Services – Tamil Nadu Judicial Ministerial Service – Claim of Fixed Travelling Allowance by the Junior Bailiffs and Senior Bailiffs – Directions issued – Regarding.

Ref: G.O.Ms.No.398, Finance (Allowance) Department, dated 14.12.2018.

The Government, in the order under reference cited, have enhanced the quantum of Fixed Travelling Allowance to Rs.600/- and Rs.800/- per month respectively, for the Junior Bailiffs and Senior Bailiffs working in the subordinate courts in the State of Tamil Nadu. As there is no uniformity in claiming the Fixed Travelling Allowance by the Junior Bailiffs and Senior Bailiffs, on a representation received, the Registry has considered the matter and issue the following directions:

- (i) With respect to the number of days to be fixed in a month for claiming Fixed Travelling Allowance, in Chapter-I, Part II of the Civil Rules of Practice and Circular Order Volume II, under the heading “(C). Rules relating to the Service of Processes (III) – Travelling Allowance”, the number of days mentioned is 12 days in a month, whereas in the Tamil Nadu Travelling Allowance Rules, 2005 under Rule 17 it is mentioned as 20 days in a month. As the Tamil Nadu Travelling Allowance Rules, 2005 being the subsequent one, **Rule 17 is to be adopted for the purpose of drawing Fixed Travelling Allowance for the Junior Bailiffs and Senior Bailiffs.**

- (ii) With respect to the entitlement, i.e., whether the claim can be made fully or for the actual days toured (proportionately), Rule 14 of the Tamil Nadu Travelling Allowance Rules, 2005, states that "If a Government servant has not toured for the prescribed number of days, his fixed travelling allowance shall be reduced for each day in deficit".

Therefore, only the actual days toured/spent alone is to be reckoned for the concerned staff for the purpose of claiming the Fixed Travelling Allowance proportionately. **Thus, Rule-14 of the Tamil Nadu Travelling Allowance Rules, 2005, is to be applied in letter and spirit.**

2. The Principal Judge/Principal District Judges/District Judges/District Judge-cum-Chief Judicial Magistrate in the State of Tamil Nadu are to follow the above uniform procedure in claiming the Fixed Travelling Allowance for the Junior Bailiffs and Senior Bailiffs in the subordinate courts as per Rule-17 of the Tamil Nadu Travelling Allowance Rules, 2005 in tune with Rule-14.

3. The receipt of this Circular is required to be acknowledged.

HIGH COURT, MADRAS.
DATED: 17.09.2021


17.9.2021
REGISTRAR GENERAL


To:

1. All the Hon'ble Judges (for information)
2. All the Registrars, High Court of Madras/Madurai Bench of Madras High Court, Madurai.
3. The Principal Judge, City Civil Court, Chennai.
4. The Chief Judge, Court of Small Causes, Chennai.
5. All the Principal District Judges/District Judges.
6. The District Judge-cum-Chief Judicial Magistrate,
The Nilgiris @ Udhagamandalam
7. The Chief Metropolitan Magistrate, Egmore, Chennai.
8. All the Chief Judicial Magistrates.
9. The Record Keeper, A.D. Records, High Court, Madras.

With a request to communicate copy of this circular to all the Courts in your District/unit.

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