



CIRCULAR

Sub: High Court, Madras – Direction issued to the Subordinate Courts in the State of Tamil Nadu to specify the CNR number in the cause title of every order and also to avail the facility of viewing the statement of account online by submitting the KYC mandate form – Circular issued – Reg.

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The High Court, Madras, upon considering the fact that, all the Courts in the State of Tamil Nadu are linked to the National Judicial Data Grid (NJDG) with the working Software in the name of Case Information System (CIS) and each case has a unique Case Number Reference (CNR) which is alphanumeric, has issued the following directions to the Subordinate Courts.

Accordingly, as directed, the following directions are issued:-

- (1) All the Subordinate Courts to specify the CNR number in the cause title of every order, be it in interim or final and also in every Judgment, so that, not only the High Court can monitor the cases, but also the litigant concerned knows the stage of his case and he cannot be taken for a ride by his counsel. This will not only usher in a regime of transparency, but will also make the NJDG protocol more effective.

- (2) All the Courts in the State of Tamil Nadu having bank accounts to avail the facility of viewing the statement of account online by submitting the KYC mandate form and giving the mobile number of the Presiding Officer. As and when there is a change in the Presiding Officer, the succeeding Presiding Officer shall submit a fresh KYC mandate form with his mobile number.

The above directions shall be adhered scrupulously, without any deviation.

**HIGH COURT, MADRAS**  
**DATED: 23.06.2021**

  
**REGISTRAR GENERAL**

To:-

1. All the Principal District Judges/District Judges in the State of Tamil Nadu. }
2. The Principal Judge, City Civil Court, Chennai. }
3. The Chief Judge, Court of Small Causes, Chennai. }
4. The District Judge-cum-Chief Judicial Magistrate, The Nilgiris. }
5. The Chief Judge, Puducherry. }
6. The Director, Tamil Nadu State Judicial Academy, R.A.Puram, Chennai-28.
7. The Court Manager, High Court, Madras (with a request to communicate the enclosed order to all the Court Managers in Tamil Nadu and Puducherry through e-mode.)
8. The Section Officers, "B5" Section/ Inspection Cell, High Court, Madras.
9. The Section Officer, "F" section, Madurai Bench of Madras High Court, Madurai.
10. The Record Keeper, A.D. Records, High Court, Madras & Madurai.