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Typed
305**CIRCULAR**

Sub: Subordinate Courts – Stenographers taking down the dictation without mentioning the time and date – Instructions issued – Reg.

Ref: Order dated 01.12.2016 in C.R.P.(PD) Nos.2592 to 2594/2016.

It is brought to the notice of the Madras High Court, that there is a general complaint among lawyers of Subordinate Courts that for the purpose of showing disposal, the learned Judges used to record as if orders/judgments were pronounced, without actually dictating or writing the order/judgment. In case the stenographers are not indicating dates on which dictation was taken, it would felicitate the learned Judges to give dictation long after pronouncing order/judgment. This is one of the reasons for the long delay in supplying the certified copies of the orders/judgments by the Subordinate Courts.

All the Principal District Judges/District Judges are hereby directed to instruct the Stenographers and staff of the Subordinate Courts, while taking down dictation, they have to note down the date and time of dictation and case number, in their steno book. The practice of preserving the steno books must be followed by the Subordinate Courts.

The aforesaid instructions shall be scrupulously adhered to.

HIGH COURT, MADRAS

DATED: 20 /04/2017

20/04/2017
REGISTRAR GENERAL

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21.4.2017

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To

1. All the Principal District Judges. }
2. The Principal Judge, City Civil Court, Chennai-104 } With a request
3. The Chief Judge, Court of Small Causes, Chennai. } to communicate this
4. The District Judge-cum-Chief Judicial Magistrate, The Nilgiris at Uthagamandalam. } Circular to all the
5. The Chief Judge, Puducherry. } Judicial Officers
6. The Director, Tamil Nadu State Judicial Academy, R.A.Puram, Chennai-28. } functioning under
7. The Record Keeper, A.D.Records, High Court, Madras. } their jurisdiction.

Endt: No.399/JD/A/2017, Dt:24.04.2017

Copy communicated to the All the Judicial Officers,
U.T. of Puducherry.


CHIEF JUDGE
PUDUCHERRY.