

GOVERNMENT OF TAMIL NADU.

Personnel and Administrative  
Reforms (N) Department,  
Secretariat,  
Chennai-600 009.  
Vijaya Varudam Aadi-01  
Thiruvalluvar Aandu 2044.

Letter (Ms) No.92/N/2013-1, dated 17.07.2013.

From  
Dr. V. Iraj Anbu, J.A.S.,  
Principal Secretary to Government.

To  
All Heads of Departments

Sir/Madam,

Sub: Public Services - Expeditionary action on the disciplinary cases and avoidance of sending disciplinary cases to Government at the fag end of retirement - Instructions - Issued - Regarding.

- Ref: 1. Government Letter (Ms) No.1118/ Per-N/87, dated 22.12.87.  
2. G.O.Ms.No.144 P & AR (N) Department, dated 8.6.2007.  
3. Government Letter No.14820/N/2010-1, dated 4.11.2010.

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In the Government letter (Ms) first cited, detailed instructions were issued fixing the time limit for disposal of disciplinary cases at various levels.

2. Further, in the Government order second cited, instructions were issued to avoid delay in processing the disciplinary cases and to ensure that suspension orders are not issued on the date of retirement of the Government Servant.

3. In the letter third cited, instructions were issued to follow the time limit in finalising the Disciplinary/ Vigilance cases without fail so as to avoid delay.

4. In spite of the above instructions / guidelines certain Heads of Departments are still sending the proposal at the eleventh hour to the Government leaving no time to examine the case in a detailed manner. It also causes much administrative convenience to the Government. Further prolonged delay in finalising the disciplinary proceedings has also been adversely commented by Hon'ble High Court in various judgements.

5. In view of the above, all the Departments of Secretariat and Heads of Department are requested to follow the instructions issued in the references cited and finalise the disciplinary proceedings within the prescribed time limit. If at all the Heads of Department feel that the Government orders are necessary in a disciplinary proceedings, the proposal should be sent to Government well in advance. It is also reiterated that, it is the responsibility of the Disciplinary authority to ensure that the above instructions are followed scrupulously.

Yours faithfully,  
Sd./-

for Principal Secretary to Government.

R.O.C.No.764/2013/C1.

Govt. Letter (Ms) No.92/N/2013-1, dated 17.07.2013. P & AR(N) Dept.,

P. Dis. No 97 /2013.

Copy Communicated for information, guidance and strict adherence to.

High Court, Madras  
Dated:21-08-2013

P. Vi. Joseph  
Sub-Assistant Registrar(A.D.-I)

R.No. 9530/13/B2, dt. 13.9.13