



Dated: 06.05.2009

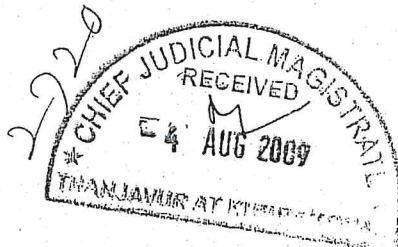
Doc. No. 402-C/2007/D4

Doc No. 1328/2008/D4

Doc. No. 1705-B/2008/D4

Case No. 2409-A/2008/D4

V. Vijayan, B.A., M.L.,
Registrar (Management)
High Court, Madras - 600 104.



Sub: Buildings - Subordinate Courts - details sought - strict compliance sought - Regarding.

- (1) Priority list for Urgent repair works (Civil & Electrical) for 2008-10 & forwarding of Utilisation Certificate under Maintenance Head 2008-09 -
- (2) Details of shops within the Court premises and whether the High Court's Proceedings have been complied with
- (3) Rent proposals for Court buildings accommodated in rented buildings.
- (4) 17th & 27th Recommendations of the Justice Shetty Commission- Provision of certain amenities to the Subordinate Courts and its Staff - Adherence to the order - Instructions issued.

- Ref: (1) High Court's Official Memorandum in R.O.C. No.1205-B/2008/D4,
dated 22.05.2008
(2) High Court's Official Memorandum in R.O.C. No. 1402-C/2007/D4
dated 12.02.2009.
(3) High Court's Official Memorandum in R.O.C.No.1328/2008/D4
dated 28.10.2008, 15.04.2009, 04.02.2009 & 14.03.2009.
(4) Circular in Roc.No.2490-A/2008/D4 dated 14.07.2008.

The following particulars in respect of the Court Buildings under your control are to be furnished immediately for taking necessary action by the High Court:

- Priority list for important repair works, both Civil and Electrical, to be carried out in the Court buildings and Quarters under your control. from and out of the Maintenance Fund, for the year 2009-10, and the Utilisation Certificate for the works, both Civil & Electrical already carried out from the Maintenance funds allotted for the year 2008-09.

Business We
are conducting
immediately

- ...2...
- b) Details of tea shops, canteen, Job typing, Xerox shop, STD Booth, Coin box telephone, etc., running within the Court premises. High Court's prior permission for auction in each case is to be obtained, without forwarding Individual applications for allotment/renewal. High Court's Official Memorandum dated 12.02.2009 is to be complied with strictly.
 - c) Forwarding of necessary proposals for sanction of monthly rent/enhancement of rent, for Courts accommodated in rented buildings, well in advance to the High Court, for facilitating sanction/payment of rent in time.
 - d) A report with regard to compliance of Recommendations Nos.17 and 27 of the Justice Shetty Commission, the crux of which is that the Court premises are to be kept clean and tidy, and the standards of house keeping should be maintained within the Court premises by spraying of disinfectants, regular dusting of Court halls and attached Chambers / Offices and amenities to the Staff such as supply of apron, dettol soap and other washing ingredients and regular medical checkup once in six months and providing facilities of lighting arrangements, exhaust fans, adequate number of racks for records, etc.

are requested to inform the above to the Courts in your District and to furnish the particulars called for immediately to enable the High Court, to take timely action in the matter.

Yours faithfully,

(REGISTRAR (MANAGEMENT))

1. All the Principal District Judges

2. The Principal Judge,
City Civil Court, High Court Campus, Madras.

3. The Chief Judge,
Court of Small Causes,
High Court Campus, Madras.

4. The Chief Metropolitan Magistrate,
Egmore, Chennai - 8.

R.No. 3529/2009/B2, dt. 30.7.2009.

Copy communicated to all the Judicial Officers in Thanjavur District with a request to furnish the particulars called for therein to this court immediately.

Chief Administrative Officer

JN. 3275/18
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3275/18
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